

MINUTES OF THE LEWISTON ECONOMIC DEVELOPMENT AUTHORITY

REGULAR MONTHLY MEETING

Monday, May 20, 2019

Pursuant to do call and notice thereof, a regular meeting of the Lewiston EDA, held at City Hall this 20th Day of May 2019 at 5:22 p.m.

The following members were present: EDA Chair, Jon Nienow; Mayor Beth Carlson; Councilor Carol Boynton; and Commissioners Caleb Dahl, Charlie Matzke, Nick Ebnet and Russ Buege.

Absent: City Administrator, Cheryl Knight; EDA Coordinator/CEDA Representative, Donna Mack

CALL TO ORDER & ROLL CALL: Meeting called to order at 5:15 p.m. by Chairman J. Nienow.

BUSINESS AND FINANCIAL REPORT: Motion to approve Business and Financial Report, made by R. Buege, Second by C. Matzke, will all members voting aye.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS: After reviewing Minutes from April 15, 2019 EDA meeting. Motion by R. Buege, Second by C. Matzke, with all members voting aye. Minutes accepted from previous EDA meeting as written.

WELCOME COUNCILOR: The EDA Board members offered a welcome to new City Councilperson Carol Boynton, now serving on the EDA Board, and stated they would be enjoying working with Ms. Boynton.

REVIEW EDA POLICIES: A correction on **4. Procedures of Board Commissioners**, Section 4.2 Regular Meetings. The Board shall hold regular meetings on the 3rd Monday of every month, commencing at 5:15 pm, or at such other time as the Board may determine. The current bylaw is "4th Monday" and "5:00 pm".

J. Nienow will research a possible correction: **4. Procedures of Board Commissioners**, Section 4.3 Special Meetings. Special Meetings of the Board may be called by any **three** Commissioners or by the Executive Director. The current bylaw is "two".

ANNEXATION: The City Council has referred the annexation back to the EDA. Mayor Carlson stated the potential property owners to be annexed had some questions at the town meeting. One of the questions "Is there a way to charge these properties a different water rate to make up for the infrastructure"? This answer needs to be directed to the State of Minnesota to question if it is legal for a City to provide water outside of the City limits. The annexation discussion to continue at the EDA Board meeting on June 17.

HOUSING DEVELOPMENT UPDATE: D. Mack created a spreadsheet of possible city incentives, and the City will review with Mike Bubany, David Drown Associates. People in the area, and in the city are interested in building in Lewiston. A suggestion was made for interested home builders to reach out to City officials. Or possibly give an update of the progress of the Housing Development Group, and request people to inform City officials if they are interested in building in the community, by placing a note in the water bill. Thus the City gains some knowledge how many houses may be needed, or what type of housing.

FAÇADE IMPROVEMENT APPLICATIONS: Applications from Flags & More International and Crossings Center was not submitted. Move to June meeting if needed.

FOUR MILE SQUARE: It is actually only three miles, the section from Main Street to County 25 to County 106 to County 29 becoming Fremont St, and back to Main St. This route has been used by walkers and bicyclists for over 50 years. The EDA would like to make this a safer route for physical exercise. The question came up if Planning & Zoning can work with Winona County to possibly pave the shoulder. County 106 is more a safety hazard because the shoulder is narrow. A number of ideas came into discussion regarding other trails within the community. Such as around the High School, the township road to the wastewater plant, and now possibly the outside perimeter of the golf course. C. Boynton will be organizing a Trail meeting soon for further discussion.

NATIONAL SMALL BUSINESS WEEK: Motion to reimburse D. Mack for frames and certificates at a cost of \$25.39. Motion by C. Matzke, second by N. Ebnet, with all members voting aye.

WALK-ON ITEMS: J. Nienow encouraged all board members to read the Coordinator report. Regarding top five EDA projects for 2019 – The EDA is working with the Chamber for a business directory, the businesses will be listed on the new Lewiston website. Chamber members and non-members will be listed.

Mayor B. Carlson stated the Chamber will have access to the business directory on the website to keep it updated annually.

New Dentist: Congratulations to a new dentist coming to Lewiston, Dr. Alicia Bullard, DDS. The practice will open in July 2019.

Golf Course: Congratulations to the new Heartland Golf Course owners. Lewiston is fortunate to have local owners, and have the restaurant and bar open year round. The support from the community is admirable.

Nuisance Laws: EDA would like this drawn to the attention to Planning & Zoning (P & Z). Planning and Zoning needs to follow ordinances. If it is in the ordinance, then the P & Z Administrator can enforce it without City Council. Discussion pursued that the City needs to follow the City Ordinance.

ADJOURN: motioned to adjourn, B. Carlson, second by R. Buege, with all members voting aye. Meeting adjourned at 6:17 pm.

Next EDA meeting to be Monday, June 17, 2019 @ 5:15 p.m.

Meeting Notes Submitted by: _____

Donna Mack, Lewiston EDA Coordinator