

MINUTES OF THE LEWISTON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MONTHLY MEETING

Monday, July 15, 2019

Pursuant to do call and notice thereof, a regular meeting of the Lewiston EDA, held at City Hall this 15th Day of July 2019 at 5:15 p.m.

The following members were present: EDA Chair, Jon Nienow; Mayor Beth Carlson; Councilor Carol Boynton; and Commissioners Caleb Dahl, Charlie Matzke, and Russ Buege.

Absent: Commissioner, Nick Ebnet and City Administrator, Cheryl Knight.

Also Present: Councilor, Niles Lavey, and EDA Coordinator/CEDA Representative, Donna Mack

CALL TO ORDER & ROLL CALL: Meeting called to order at 5:15 p.m. by Chairman J. Nienow.

BUSINESS AND FINANCIAL REPORT: Motion to approve Business and Financial Report, made by C. Boynton, Second by R. Buege, will all members voting aye.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS: After reviewing Minutes from June 17, 2019 EDA meeting. One change to the Minutes in the second paragraph regarding Annexation. The statement regarding "These properties do not pay taxes; therefore can we assess for the repair? This was a question, not a statement at the June 17, 2019 EDA Board meeting. Change to a question was Motion by C. Matzke, Second by C. Boynton, approved with this correction being made. All members voting aye.

FAÇADE IMPROVEMENT APPLICATION: Request from Joel Hennessy, The Crossings Center to update The Crossings Center sign on Fremont Street and a second one on the barn as seen from the street. A Façade Improvement maximum match of \$500. Mr. Hennessy was in question if sign permits are needed. These are replacement signs. The Board members suggested Ms. Knight inform J. Hennessy if he needs a sign permit and/or building permit. Mr. Hennessy will be submitting receipts of the work before reimbursement by the EDA. Also, J. Hennessy has received a Consent Form to be completed by St. Rosa of Lima Church. The Church owns the property the sign is located on Fremont Street. Motion to approve by C. Boynton, second by C. Matzke with all members voting aye contingent upon meeting all eligibility criteria. Request for approval at the July 24, 2019 City Council meeting.

FAÇADE IMPROVEMENT APPLICATION: Request from Joel Hennessy, Flags & Poles International to install an awning to be used for signage on the west side of the machine shed on The Crossings Center premises. A Façade Improvement maximum match of \$500. Motion by B. Carlson, second by C. Boynton, with all members voting aye. Request for approval at the July 24, 2019 City Council meeting.

ANNEXATION: Discussion postponed to the next EDA Board Meeting on Monday, August 19, 2019 due to the absence of Cheryl Knight, City Administrator unable to attend the July meeting.

FAMILY MOVIE NIGHT- EDA SPONSORED EVENT: Further plans need to be made regarding the EDA sponsoring a Farmers' Market event, Wednesday, August 21. Plans were made for the Community Movie Night and a decision made for the EDA to offer popcorn during the movie, with The Crossings Center billing the EDA after the movie for the amount of popcorn served. C. Boynton will create a Child's Movie Treat Basket with a value of \$20 for a drawing, with the EDA reimbursing Ms. Boynton. And one adult drawing for a \$50 Chamber Bucks with EDA payment to Lewiston Chamber of Commerce. The cost of (1) adult and (1) child prize total Of \$70, motion by B. Carlson, second by C. Matzke. All members voting aye on the prizes. All members recommended "Must Be Present to Win" to be drawn at the time of the movie.

The EDA will create a poster of the past, present and future projects to be shared with the community at the EDA Farmers' Market booth.

A sponsorship fee for the Farmers Market event is \$250. The movie will start at 8:15 PM. Movie choice and movie license needs to be confirmed yet. The EDA requested a survey for residents to complete. And all EDA Board members to be present at the event. EDA name tags and shirts were discussed. C. Matzke and D. Mack volunteered to make further plans for the event. Motion by B. Carlson, C. Matzke with all members voting aye.

CEDA COORDINATOR UPDATE: A written report by D. Mack was included in the meeting packet. A short review of the report followed. Ms. Mack has been assisting different businesses to purchase a building, façade improvement, business expansion, and new business. At this time it is confidential information.

A Splash Pad is extremely important to a number of community residents to use the "new pool" fund. First the donators to the new pool needs to be found, or all research exhausted as to who those people are before the City may use the money on a different project. A 3 ring binder was found in the EDA file drawer. C. Knight volunteered to look through this binder with the possibility the donor names are in this binder. Shelly Skaden, a Lewiston resident has also volunteered to assist for this project.

WALK-ON ITEMS:

Bike and Walking Trails: Councilor Niles Lavey attended the meeting seeking support and direction to bring back the momentum of a future bike and walking trail. A meeting of two Councilors met at an earlier time to update Mr. Lavey on the former Trails Committee which has not met for some time. To qualify for grant funding the trail property needs to be owned by the City. N. Lavey will reach out to the property owners to pursue their interest for a trail and the possible donation or selling of their property. Also needed for the preliminary stages of creating a Trail will be a 7 member trail committee, approval of the land, cost expense, engineering, a trail name and other pertinent information. Mr. Lavey offered to explore these options and report back. And he will contact Joel Hennessy, a Trail Committee member. Possibly will schedule a meeting the end of August with a Trail Committee. Charlie Matzke volunteered to be on the Trails Committee moving forward. An internal fund can be earmarked to the Trail if donations would come in for the project. It was unanimous a Bike/Walking Trail would be a source of recreation, health and safety, and a bonus to the community.

Lewiston EDA logo: Joya Stetson, CEDA, Marketing Director created some examples of logos for the EDA at no charge. The EDA chose one, and requested a proof with a navy blue and green colors, and correct the punctuation of Come, grow with us! A proof will be emailed to all members as a blind copy and only to respond to C. Knight or D. Mack. Blind Vote via email motion by B. Carlson, second by C. Dahl, all members voting aye.

Housing: The consensus is C. Knight will bring Mike Bubany's suggestions of City Incentives for developers to the City Council meeting for input and/or approval. The City Council will review these options of TIF and/or Tax Increment or some type of City Incentives. Then developers can be encouraged to develop the land and build housing. Jon C. Nienow will contact Pearson Builders again to seek a response for possible interest in Lewiston housing development.

ADJOURN: motioned to adjourn, C. Dahl, second by B. Carlson, with all members voting aye. Meeting adjourned at 7:12 pm.

Next EDA meeting to be Monday, August 19, 2019 @ 5:15 p.m.

Notes Submitted by: Donna Mack, Lewiston EDA Coordinator