

Lewiston City Council
Council Meeting Minutes

July 28, 2021

City Hall – 7:00PM

1. Call to Order

Mayor Beth Call to order at 7pm for July 28, 2021

2. Pledge of Allegiance

3. Roll Call

Present (3): Councilman Borchardt, Councilman Robertson, Mayor Carlson

Not present (1): Councilwoman Boynton

Also Present: City Administrator Bobby Falcon, Deputy Clerk Ryan Kusch, Police Chief Scott Yieter, Harry Davis, James Creaghe, Polly Calhoun

4. Agenda changes and additions

Motion by Councilman Robertson to approve the agenda. Seconded by Councilman Borchardt to approve agenda. Motion approved 3-0.

5. Adopt Consent Agenda

A. Regular Council Meeting Minutes – July 14th, 2021

B. Accounts Payable

C. Ambulance Resignation

Mayor Carlson motions to adopt agenda with additional payable. Seconded by Councilman Robertson to adopt consent agenda with additional payable. Motion approved 3-0

6. Citizen's Concerns (3 Minutes)

None.

7. Bolten & Menk – Draft Ordinance for Subdivision

BM employee (Harry Davis) explained subdivision ordinance. Stated that someone from the company interprets, make sure variance process, application, design standards are in code for the subdivision.

Stands for questions:

Mayor Carlson questioned if there were any fees in the fee section of the city code.

Also asks the timeline for draft ordinance. Davis confirms city has another month or two. Intends to bring forward an ordinance to adopt in the next meeting. Mayor Carlson believes a public hearing will need to be held since it falls into planning and zoning. Davis adds that there will be a workshop to help employees interpret certain sections of the new ordinance.

Borchardt Confirms subdivision application fee of \$125 is listed in the city code.

No other questions

Davis will bring forth other cities ordinances to give council an idea of what other cities are implementing.

8. PeopleService Report

Creaghe asks if there's any questions about the reports.

None.

States that they will potentially go with a stipulation agreement for alleged violations. Most important thing is the spills that happen due to overflow of the tank. Could potentially release toxic chemicals into the surrounding ground. Will give a quote at the next meeting since the ferric pump is starting to fail. Ferric pump filters out phosphorous. Received permission from Mark Cronbush for application of sludge. Trying to get it for the fall. Any questions?

None

9. Façade Grant Request

Mayor Carlson stated it was presented to the EDA and they approved the grant. Waiting for council to approve request for façade grant for Precision Service & Repair LLC.

Mayor Carlson makes motion to approve. Seconded by Councilman Roberton. Motion approved 3-0

10. Data Security Incident

Administrator Falcon states summary of incident that took place on July 22nd. Consulted LMC and data security consultants. No major data information was compromised. There is a press release on city website for more information to the public.

Mayor Carlson asks for questions

None

11. Recommendation from Public Works Committee – Water Bill Shortage

Councilman Borchardt states recommendation of the public works committee is that they will only collect underbilled amounts for missing water starting at January 1, 2020, through June 1, 2021. Account holders will receive summaries of charges from city hall by certified mail by August 6, 2021. Account holders will have until January 1, 2023, to emit the full amount through payment plan or paid in full upon request. Account holders must notify city hall about preferred payment option and complete payment contract by October 15, 2021. If no response by October 15, 2021, a public hearing will be held on November 10, 2021. If no account resolution, the missing water will be submitted for special assessment on taxes. The collection and pursuance of the underbilled amounts prior to January 1, 2020, will be forgiven in full.

Mayor Carlson asks if there is a time frame that must be given to account holders due to state law. Councilman Borchardt states there must be payment or payment plan submitted by October 15, 2021.

Mayor Carlson motions to accept the recommendation as stated. Seconded by Councilman Robertson to accept recommendation as stated. Motion Approved 3-0.

12. Resolution #2021 – 13

Councilman Robertson motions to approve to designate official depository for city funds. Seconded by Councilman Borchardt. Motion approved 3-0.

13. Request for Extra help at AU tournament

Administrator Falcon states that the baseball tournament needs extra help. Help will be paid \$10/hour.

Mayor Carlson describes the importance of the tournament for city economy through increased traffic.

Mayor Carlson motions to hire Christopher Shell as temporary employee at \$10/hour to help with tournament. Seconded by Councilman Robertson. Motion approved 3-0.

14. Council Member Resignation and Request for Applications

Council member Ebnet submitted resignation of council seat and EDA board seat effective immediately.

Councilman Robertson motions to approve. Seconded by Councilman Borchardt. Motion approved 3-0.

15. Committee Meeting Updates – Public Works, EDA, Personnel

Councilman Borchardt states an addition to the old tanker truck is requiring further discussion.

Mayor Carlson states that the EDA owned property sale is in talks with potential buyers that are still being worked out.

Mayor Carlson motions to appoint Borchardt to personnel committee. Seconded by Councilman Borchardt. Motion approved 3-0.

Mayor Carlson states that there are open spots within committees for citizens to apply if wanted

16. COVID-19 Information & Updates

Administrator Falcon states that city hall will remain closed until next meeting due to cyber security incident.

17. Additional Council Concerns

Councilman Borchardt welcomed Administrator Falcon.

No other concerns

Councilman Robertson asks how people would get applications for council position. Mayor Carlson responded on the city website.

Councilman Robertson motions to adjourn. Councilman Borchardt seconds.

Mayor Carlson adjourns at 7:21PM.