

**City of Lewiston
Regular City Council Minutes
March 10, 2021**

Location: Electronic Meeting via Zoom - 7:00 P.M.

1. Call to Order

Electronic City Council Meeting called to order by Mayor Carlson at 7:00 p.m. on March 10, 2021

2. Pledge of Allegiance

3. Roll Call

Present: Mayor Beth Carlson, Councilor Dan Robertson, Councilor Nick Ebnet, and Councilor Ben Borchardt. Councilor Boynton later joins .

Others present: Deputy Clerk Jana Benter, Ambulance Director Matt Essig, Police Chief Scott Yeiter, Public Works Director Curt Benter, Mark Heller

4. Agenda - Changes and additions

Mayor Carlson requested to add Committee Reports as item 8.1

Councilor Robertson motioned to approve agenda with said additions. Seconded by Councilor Borchardt. Approved 4-0. Councilor Boynton absent at this time.

5. Adopt Consent Agenda

A. Regular City Council Meeting Minutes - February 24, 2021

B. Accounts Payable

Councilor Robertson motioned to approve consent agenda with said changes. Seconded by Councilor Borchardt. Approved 4-0. Councilor Boynton absent at this time.

6. Citizens' Concerns (None)

7. Ambulance Department Monthly Report - Matt Essig

February was a slow month for Ambulance calls. Currently a lot of EMR training taking place.

8. Police Monthly Report - Scott Yeiter

February was a slow month. With the warmer weather came their first theft from vehicle. Scott reminds everyone to remove valuables and keep vehicles locked.

8.1 Committee Reports

Personnel - Deferred Comp Plan was discussed; we hope to have this up and running by the 3/26/2021 payroll. Wage Study; the study has been paid for and is in Flaherty and Hood's hands. Beth will check the status of this and report back. Interim City Administrator Transition; employment add for an Interim City Administrator is posted on LMC website, MCFOA, and the City of Lewiston's website. Posting on these sites are free of charge. The City Council will need to approve advertising were there is a fee attached. A Special

Personnel Committee Meeting is scheduled for Wednesday March 17, 2021 to evaluate the administrative job descriptions. Acting City Administrator compensation was discussed for additional duties being added. Ten hours of additional overtime hours may be approved.

Councilor Boynton motioned to approve ten hours per week of overtime for the Deputy Clerk and will be revisited monthly. Seconded by Councilor Robertson. Approved 5-0.

Public Works - Delinquent utility accounts will be addressed at the next committee meeting; ~~should water shut off continue or should we assess their taxes.~~ Summer Rec Umpire Coordinator; application was received last evening, hoping to have this person in place by the end of the month. Season salary will be \$2500.00.

9. COVID - Information and updates

Vaccines are pretty much open to everyone now, based on availability. There is a possibility of additional Cares Act money coming.

10. Additional Council Concerns

Councilor Robertson – nothing at this time

Councilor Ebnet - it is March and public nuisance properties should be addressed Mr. Mark Heller joins the call and states he will begin clean up at his residence within a week or two. Scaffolding, ladders, and miscellaneous appliance on his front porch were on the original list, at a minimum. Chief Yeiter will check back on this situation. Progress on this property will be revisited in 2 weeks.

Councilor Borchardt - a resident approached him regarding the road going out to the compost site. The road is messy and muddy, is there any possibility of having fill put down? Curt Benter states the ground is thawing and that there is nothing that can be done other than be patient for the ground to firm up. Has the Cancer Support Group been able to resume? Matt states the City of Lewiston Facility COVID-19 Preparedness Plan is now in place and the group was able to start back up Monday March 8, 2021. Everything went well. Public Works Committee Meeting; committee would like to get on a recurring schedule which would be the second Monday of each month at 6:00 pm. Mayor Carlson will get a permanent Zoom link set up for these meetings. The recurring meetings will start up April 12, 2021.

Councilor Boynton – nothing at this time

Mayor Carlson - recurring Zoom links for Council meetings as well as committee meetings have been set up. These links can be located on the City of Lewiston's website.

Councilor Boynton motioned to adjourn the City Council meeting. Seconded by Councilor Robertson. Approved 5-0

The City Council meeting was adjourned at approximately 7:50 p.m. on March 10, 2021.

Submitted By:

Jana Benter

Deputy Clerk/Utility Billing